

# Summary of the “Action Plan” Approved by the Carnegie Library of Pittsburgh Board of Trustees, October 5, 2009

Page 1 of 2

## Reduce System Hours (effective January 3, 2010)

- Main Library (Oakland) will continue to be open 7 days per week, but will reduce from 60 hours per week to 55.<sup>1</sup>
- CLP-Squirrel Hill will reduce from 7 days per week to 6 days, and lose some evening hours
- CLP-Downtown & Business will remain at 5 days per week, but with four fewer hours per week
- Carrick and Knoxville will each be open 4 days per week for 30 hours each
- All remaining branches will be open for 37 hours per week

## Close, merge and move some locations

- CLP-Beechview closes February 1
- CLP-Hazelwood closes February 1
- CLP-West End closes February 1
- CLP-Carrick and CLP-Knoxville merge into single new location, date to be determined (shared staff and reduced hours until new location is built)
- Close CLP-Lawrenceville when CLP-East Liberty opens, Summer 2010
- CLP-Mt. Washington moves to Virginia Avenue, date to be determined
- Allegheny Depository closes by December 2010

## Additional Actions

- Reduce Library staff (across all functional areas) by approximately 30 positions
- Increase fines and fees

## Commit to Serving Community and Maintaining Mission

- Expand dynamic and robust outreach programs to serve children, teens and adults, particularly in neighborhoods with libraries that are closing.
- Experienced children’s librarians to visit daycares, preschools and school age children
- Partnerships and collaborations to foster literacy and learning programs for all ages
- Enhanced services and programs available remotely via Web site and other digital means
- Expanded opportunities for volunteerism

## Seek Additional Funding

- Call for city/county task force to examine the public policy issues of funding libraries
- Continue seeking donations and grants from individuals, corporations, foundations and government.
- Continue to explore with existing funders the possibility of dedicated, long-term and sustainable funding.

---

<sup>1</sup> The State standards for Main Library are 65 hours per week.

## Financial Impact of Action Plan

page 2 of 2

Cross-reference to "2010  
Budget - With Implementation  
of Action Plan"

Line 3	<b>Increase in Revenue:</b> Fines and Fees	160,000
	<b>Decrease in Expense:</b>	
Lines 20,32,38	Salaries - Full Time	1,009,000
Lines 21,33,39	Salaries - Part Time	176,000
Lines 22,34,40	Fringe Benefits (incl taxes)	80,000
	Other:	
Line 24	<i>Computers, Copiers, IT &amp; Tech Services</i>	<i>25,000</i>
Lines 25,36,41	<i>Building, Grounds &amp; Security</i>	<i>36,000</i>
Line 26	<i>Fundraising &amp; Communication</i>	<i>24,000</i>
Line 27	<i>Supplies</i>	<i>6,000</i>
Line 29	<i>Fuel, local mileage, in-state and conference travel</i>	<i>1,000</i>
	Total Other	<u>92,000</u>
Line 43	Rent	19,000
Line 44	Utilities	33,000
Line 46	Telephone	18,000
	<b>Total Decrease in Expense</b>	<b>\$ 1,427,000</b>